

## **Powell River Council for Arts and Culture**

The Art Centre ~ Powell River Public Art Gallery

215 - 6975 Alberni Street, Powell River, BC, V8A 2B8 ~ 604.485.4278

artscouncilpr@gmail.com ~ theartcentrepr@gmail.com

**Spring Grant Application are due by April 15, at 5pm.**

**Fall Grant Application are due by September 15, at 5pm.**

If the 15th is on a holiday or weekend the applications are due by 5pm the following business day (Monday to Friday). Projects are to be completed within one year of a successful application.

|                               |
|-------------------------------|
| Name of Organization:         |
| BC Registered Society Number: |
| Project Name:                 |
| Brief Description:            |

|                  |          |
|------------------|----------|
| Mailing Address: | Website: |
|                  | Phone:   |
|                  | Email:   |

|                    |
|--------------------|
| Contact Person(s): |
| Phone & Email:     |

|                                    |                                  |
|------------------------------------|----------------------------------|
| Type of Grant Requested and Amount | Total Project Budget             |
| Cash: \$<br>In Kind: \$            | \$                               |
| Date(s) of Project or Event:       | Location(s) of Project or Event: |

## Powell River Council for Arts and Culture - Arts, Culture, or Heritage Grant Application

Executive positions of your organization

| Name: | Title:         |
|-------|----------------|
|       | President      |
|       | Vice President |
|       | Secretary      |
|       | Treasurer      |

Have you applied for other grants for this project or for operational funding this year?

| Year: | Amount: | Project: |
|-------|---------|----------|
|       | \$      |          |
|       | \$      |          |
|       | \$      |          |

What is the mandate of your organization?

## **Powell River Council for Arts and Culture - Arts, Culture, or Heritage Grant Application**

Detailed project or event description -

Please include: Project goal, Project leads - names and tasks, why funds are needed, intended use of the grant request, intended audience, volunteer services, and promotional plans.

## **Powell River Council for Arts and Culture - Arts, Culture, or Heritage Grant Application**

Please describe the arts or cultural benefit of your project to the community of Powell River.

Other projects or programs of your organization -

## Grant Project or Event Budget Proposal - Revenue and Expenses

| REVENUE              |        | EXPENDITURES          |        |
|----------------------|--------|-----------------------|--------|
| Description          | Amount | Description           | Amount |
| Secure Funds         |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
| Secure Subtotal      |        |                       |        |
| Anticipated Funds    |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
|                      |        |                       |        |
| Anticipated Subtotal |        | Expenditures Subtotal |        |
| Secure Subtotal      |        |                       |        |
| Anticipated Subtotal |        |                       |        |
| Total Revenue        |        | Total Expenditures    |        |

**Total Revenue MUST balance with Total Expenditures.**

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### Budget definitions

Secure revenue is money that is currently available for the project.

Anticipated revenue includes sales, grants and donations, please describe as cash or in-kind.

Expenditures, please include service provider quotes, if applicable.

Please contact the PRCAC if you need any help with your application.

### Application Checklist:

- ☐ Your application is complete.
- ☐ You have attached the latest financial statements for the applicant organization signed by a director.
- ☐ You have included any supporting material which would assist the Arts Council in assessing your project, i.e. photographs, price quotes, letters of support, proof of donation.
- ☐ You have attached the Facility Rental Agreement quote from the Recreation Complex.
- ☐ Have you contacted the Let's Talk Trash Team for your Zero Waste event?
- ☐ Have you joined the Powell River Council for Arts and Culture?
- ☐ Deliver it to the PRCAC by email (preferred) or in person to the PRCAC office at  
The Art Centre at 215 - 6975 Alberni Street, Powell River, B.C. V8A 2B8.  
Application delivery via Canada Post or courier must be received before the deadline.

Signature of Contact Person: \_\_\_\_\_

Preferred contact information (email or phone): \_\_\_\_\_

Date e-mailed or delivered: \_\_\_\_\_